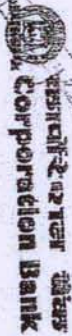


1

SHARDA TECHNOLOGIES LIMITED, NOIDA DELHI/CTE-2011



B.C. PLACE BRANCH(0379), NEW DELHI - 110 086
IFSC: CORP0000373
MT/12

POY NALLI SILK SAREES

Rupees यहाँ Nine Lacs Thirty Three Thousand

Three Hundred and Ninety Only यहाँ यहाँ

A/c. No. CBCA 01000806

उत्पादों का वकालत सभी शाखाओं में देना
Payable at all branches of Corporation Bank

यह लिखत जारी करने की तारीख से तीन महीने के लिए वैध है
The instrument is valid for three months from the date of issue

For GUJARAT STATE PETROLEUM CORPORATION LTD

Authorised Signatory
Please sign above

या धारक को OR BEARER

08 11 20 12
D D M M Y Y Y Y

₹ 933390/-

400832 10017008

Phone : 24628826

NALLI SILK SAREES

(Prop. : NALLI TRUST)

110086, NEW DELHI

933390

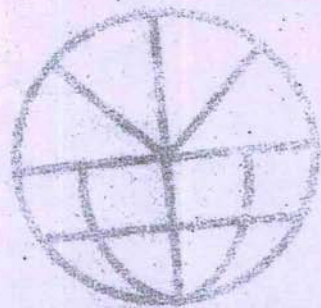
2

INDIA INTERNATIONAL CENTRE CASH/CREDIT MEMO
Max Mueller Marg New Delhi 110 003
Phone 011 24619431 Fax 91 11 24627751
VAT No. : 07280023598 SERVICE TAX No. : AAAT10660CST001

11/13 Time: 22:19 W. Name: SHAKTI C.M. No.: 713822

M. No. AT-401 Name DR. (MRS) PRASANNA VIJAY KUMAR

No.	Items	Qty.	Tax%	Amt(Rs.)
	1 BLACK DOG (L)	19	20.0	4940.00



Sub Total	4940.00
VAT 20% on 4,940.00	988.00
Service Charge on 4940.00	494.00
Service Tax on 2173.60	268.83

[Signature]
TOTAL 6690.83

SAY: 6691.00

Membership No. & Signature
(IF CASH PAID, DO NOT SIGN) **AJAY**
BUCKLE UP DINING HALL (MAIN)

Approved By.....

3



INDIA INTERNATIONAL CENTRE

CASH/CREDIT MEMO

40 Max Mueller Marg New Delhi 110 003
Phone 011 24619431 Fax 91 11 24627751
VAT No.: 07280023598 SERVICE TAX No.: AAAT10660CST001

Date: 13/05/13 Time: 22:18 W. Name: D. CRUZ C.M.No.: 685448

R. No.: M. No.: AT-401 Name: DR. (MRS) PRASANNA VIJAY

S.No.	Items	Qty.	Tax%	Amt(Rs.)
1	RUM (L)	4	20.0	152.00
2	SMIRNOFF (L)	5	20.0	470.00
3	BLACK DOG (L)	20	20.0	5000.00
4	TONIC SCHWEPPES	2	20.0	94.00

Sub Total 5706.00
 VAT 20% on 5,706.00 1141.20
 Service Charge on 5706.00 570.60
 Guest Fees 150.00
 Service Tax on Guest Fee 18.54
 Service Tax on 2510.64 310.03
 7896.37

TOTAL

7896.00

Membership No. & Signature
(IF CASH PAID, DO NOT SIGN)

MUKESH

SAY:

BILRING HALL (MAIN)

4

L (MAIN)

INDIA INTERNATIONAL CENTRE

CASH/CREDIT MEMO

40 Max Mueller Marg New Delhi 110 093
Phone 011-24619431 Fax 91 11 24627751
VAT No. : 07280023598 SERVICE TAX No. : AAAT10660CST001

07/07/13

Time 22:11

W. Name: NIRMAL

C.M. No: 893721

ia [accounts.iic@nic.in]

R. No.:

M. No. AT-401

Name: DR. (MRS) FRASANNA VIJAY KUMAR

S. No.

Items

Qty. Tax% Amt.(Rs.)

1 BLACK LABEL 60 ML 6 20.0 2700.00



401.

Sub Total	2700.00
VAT 20% on 2,700.00	540.00
Service Charge on 2700.00	270.00
Service Tax on 2168.00	147.29

[Handwritten Signature]

TOTAL 3657.29

Membership No. & Signature
(IF CASH PAID, DO NOT SIGN)

SAY: 3657.00

Bill Clerk

MAN

2455.00

5

INDIA INTERNATIONAL CENTRE

CASH/CREDIT MEMO

40 Max Mueller Marg New Delhi 110 003
Phone 011 24619831 Fax 011 24627751

VAT No.: 07280023598 SERVICE TAX No.: AAAT180051001
14/07/13 14:10 PRINCECH 276775

Date: _____ Time: _____ W. Name: _____ C.M. No.: _____
R.No.: _____ M.No.: AT-401 Name: DR. (MRS) FRAGANNA VIJAY K lia [accounts.iic@nic.in]
K

S. No.	Items	Qty	Tax%	Amnt(Rs.)
1	CARLO ROSSI RED/WHITE	1	20.0	1534.00



Sub Total	1534.00
VAT 20% on 1,534.00	306.80
Service Charge on 1534.00	153.40
Service Tax on 674.96	83.43

[Handwritten Signature]

TOTAL 2077.63
2078.00

Membership No. & Signature
(IF CASH PAID, DO NOT SIGN)
PARKASH

SAY:

401.

6

Details of Food Meeting Bills with Alcoholic Drinks since April 2013

Sr. No.	Particulars	Date	Invoice No.	Amount in (Rs.)
1	Smirnoff Vodka	4/4/13	679298	127.00
2	Sula White Wine	13/4/13	680687	813.00
3	Johnie Walker Black Label, Sula White Wine	22/4/13	271744	1,545.00
4	Sula White Wine, Kingfisher Beer	24/4/13	682411	1,292.00
5	Royal Challenge Whisky	27/4/13	682922	195.00
6	Rum, Smirnoff Vodka, Black Dog Whisky	13/5/13	685448	7,896.00
7	Teacher's Whisky	19/5/13	686412	395.00
8	Teacher's Whisky	24/5/13	687185	890.00
9	Teacher's Whisky	8/6/13	689503	494.00
10	Teacher's Whisky	22/6/13	317611	395.00
11	Blender's Pride Whisky	26/6/13	692022	287.00
12	Johnie Walker Black Label Whisky	7/7/13	693721	3,657.00
13	Carlo Rossi Wine	14/7/13	276775	2,078.00
14	Carlo Rossi Wine	14/7/13	276769	2,078.00
15	Carlo Rossi Wine	4/7/13	276780	2,078.00
16	Black Dog Whisky	11/8/13	320509	705.00
17	Black Dog Whisky, Sula White Wine	23/8/13	701329	1,436.00
18	Sula White Wine	25/8/13	701617	466.00
19	Rum, Smirnoff Vodka, Black Label Whisky	29/8/13	321475	907.00
20	Smirnoff Vodka	8/9/13	280362	293.00
21	Carlsberg Beer	5/9/13	706531	260.00
22	Royal Challenge Whisky	3/10/13	707873	184.00
23	Teacher's Whisky	12/10/13	709250	515.00
24	Teacher's Whisky	15/1/13	324171	412.00
25	Johnie Walker Black Label Whisky, Beer	27/10/13	711603	1,549.00
26	Black Dog Whisky	11/11/13	713822	6,691.00
27	Smirnoff Vodka, Black Dog Whisky	22/11/13	715534	970.00
28	Teacher's Whisky, Sula Wine	14/1/14	723994	1,186.00
29	Smirnoff Vodka, Johnie Walker Black Label Whisky	9/3/14	732959	742.00
30	Johnie Walker Black Label Whisky, Sula Wine, Beer	30/3/14	736236	1,850.00
31	Sula Wine, Blender's Pride Whisky	4/4/14	737014	867.00
32	Smirnoff Vodka	11/4/14	737881	189.00
33	Sula Wine, Blender's Pride Whisky	12/4/14	738088	764.00
Total in Rs.				44,206.00

N/32

7

Respected Sir,

Ref: GSPC Delhi/SD/Food Meeting – 2014
Thursday, 17th July 2014Subject : Payment to IIC for Food Meeting expenses for June 2014

India International Centre (IIC), 40, Max Muller Marg, New Delhi – 110 003 has sent us the Statement of Account of Member, Dr. (Mrs.) Prasanna Vijay Kumar, Membership No. AT-401, Dt. 03/07/2014 (current bill is due before 31/07/2014) from 1st to 30th June 2014 Page (C/73-85.)

The details of Statement of Account for June 2014 may be seen in the table below:

Type of Bill	Sl. No.	Bill No.	Date	Amount in (Rs.)	Receipt (Rs.)	Balance (Rs.)
Catering Bill	1	C/325403	June 2014	10,796.00	0	10,796.00
			Sub total	10,796.00	0	10,796.00
			GROSS TOTAL	10,796.00	0	10,796.00
			TOTAL AMOUNT PAYABLE (Rs.)			10,796.00

SD,GSPL/ED (CA), GSPC has given lunch /dinner to Senior officers of Govt. of India and Officers of Govt. of Gujarat on 15th, 21st, 22nd, 24th and 28th June 2014, respectively, for which Rs. 10,796/- has been charged.

Finance may verify all the bills and if found correct, upon approval of SD,GSPL/ED (CA), GSPC, release a total payment by NEFT for an amount of Rs. 10,796/- in favour of 'India International Centre' before the due date i.e. 31st July 2014.

Submitted for approval.

Officer (ADMN. & PRO.)

SO (F & CA)

(Comments on next page)

SO (F & CA)

SD(HR & CA), GSPL/ED(CA), GSPC

Jr. Executive (FO, ADMN & SS)

17/7/14

cont... N/33

8

N/29

Ref: GSPC Delhi/SD/Food Meeting – 2014
Thursday, 26th June 2014

Subject : Payment to IIC for Food Meeting expenses for May 2014

India International Centre (IIC), 40, Max Muller Marg, New Delhi – 110 003 has sent us the Statement of Account of Member, Dr. (Mrs.) Prasanna Vijay Kumar, Membership No. AT-401, Dt. 04/06/2014 (current bill is due before 30/06/2014) from 1st to 31st May 2014 **Page C/68-71.**

The details of Statement of Account for ^{April &} May 2014 may be seen in the table below:

Type of Bill	Sl. No.	Bill No.	Date	Amount in (Rs.)	Receipt (Rs.)	Balance (Rs.)
Catering Bill	1	C/320315	April 2014	12,762.00	0	12,762.00
	2.	c/322875	May 2014	1,877.00	0	1,877.00
			Sub total	14,639.00	0	14,639.00
Surcharges	3	S/118446 2% Surcharge	31/05/2014	255.00	0	255.00
			Sub total	255.00	0	255.00
			GROSS TOTAL	14,894.00	0	14,894.00
TOTAL AMOUNT PAYABLE (Rs.)						14,894.00

From the above bill, it is seen that M/s. IIC has also ^{asking for payment} mentioned that the details of Bill for the month of April 2014 for Rs. 12,762/- ^{and} the Surcharge of Rs. 255/- on account non-payment of ~~amount of~~ Rs. 12,762/- ^{along with}.

SD,GSPL/ED (CA), GSPC has given lunch /dinner to Senior officers of Govt. of India and Officers of Govt. of Gujarat on 30th and 31st May 2014, respectively, for which Rs. 1,877/- has been charged.

Finance may verify all the bills and if found correct, upon approval of SD,GSPL/ED (CA), GSPC, release a total payment by NEFT for an amount of **Rs. 14,894/-** in favour of **India International Centre**, before the due date i.e. **31st June 2014.**

Submitted for approval.

Officer (ADMN. & PRO.)

SO (F & CA)

SD(CA), GSPL/ED(CA), GSPC

SO (F & CA)

Jr. Executive (FO, ADMN & SS)

Order for "A" for 26/6/14

30th

26/6/2014

Cont. N/30

71

N/2

9

4. The bill is found correct and all supporting invoices are duly signed. Guest Fees is charged @ Rs. 25 per person + service tax.
5. The undersigned has processed SAP Modalities, the document numbers are as follows :
 - a. PR : 140000
 - b. PO : 830000
 - c. SES : 10000
 - d. SES R : 50000
 - e. MIRO : 5105
 - f. Payment : 150000
6. The due date of payment is 31st May 2013.
7. If approved, we may make the payment amounting Rs. 8,968 /- through E-Mode to IIC.

40409007

Submitted for kind approval.

ED (CA) Please.



Bill was
28/5/13.
SO (F & CA)

For Gujarat State Petroleum Corpn. Ltd.

25-5-2014
(Jayesh Dave)
General Manager (Accounts)

18th June, 2013

Please see the Statement of Account, Membership No. AT-401, dt. 4/4/2013 [Current bills is due before 30/6/2013] submitted by "India International Centre, 40-Max Mueller Marg, New Delhi - 110003 Phone No. 81 11 24619431 Fax No. 91 11 24627751."

Detail of Statement of Account for the month of May -2013.

Billing cycle from 1/5/2013 to 31/05/2013.

BILL TYPE	S.NO.	BILL NO.	DATE	AMOUNT[RS]	RECEIPT[RS]	BALANCE[RS]
Catering Bill	1	C/291553	May-2013	18,797.00	0	18,797.00
			Sub Total	18,797.00	0	18,797.00
			GROSS TOTAL	18,797.00	0	18,797.00
Total Amount Payable (Rs)						18,797.00

94/A-M

93

recd N/2

N/28

10

Sl. No.	Type of Bill	Bill No.	Date	Amount in (Rs.)
1.	Food and beverages	737013	04/04/14	2,246.00
2.	Food and beverages	737014	04/04/14	867.00
3.	Food and beverages	737881	11/04/14	189.00
4.	Food and beverages	737882	11/04/14	921.00
5.	Food and beverages	738087	12/04/14	2232.00
6.	Food and beverages	738088	12/04/14	764.00
7.	Food and beverages	739402	21/04/14	1674.00
8.	Food and beverages	739695	23/04/14	633.00
9.	Food and beverages	739697	23/04/14	90.00
10.	Food and beverages	739700	23/04/14	39.00
11.	Food and beverages	739701	23/04/14	45.00
12.	Food and beverages	740042	25/04/14	3062.00
Total amount payable in (Rs.)				Rs. 12,762.00

we may

Upon approval of SD, GSPL/ED (CA), GSPC ^{release} ~~a total amount~~ by NEFT for an amount of Rs. 12,762/- (Rupees Twelve Thousand Seven Hundred Sixty Two only) in favour of India International Centre, before the due date i.e: 31st May 2014.

Submitted for approval.

Duly signed bills have been verified and calculations are found to be correct.

SO (F & CA)

17/5/14

SD(CA), GSPL/ED(CA), GSPC

SO (F & CA)

Bill number
17-05-14.
May kindly approve.

17/5/14

17/5/2014

Jr. Executive (FO, ADMN & SS)

Inward No. 1573	GSPC Lehi
17 MAY 2014	
Mode a Tom 11:00pm	

Payment Reference (SAP): 1900000140
: 1500001360

(11)

M22

Ref: GSPC/DO/Admn/Feb.2014.

Date: 21ST March, 2014 .

Subject: Food and Meeting expenses.

Please see the Statement of Account, Membership No. AT-401, dt. 05/03/2014 [Current bills is due before 31/03/2014] submitted by "India International Centre, 40-Max Mueller Marg, New Delhi - 110003 Phone No. 91 11 24619431 Fax No. 91 11 24627751."

Detail of Statement of Account for the month of February, 2014.

Billing cycle from 1/02/2014 to 28/02/2014.

BILL TYPE	S.NO	BILL NO.	DATE	AMOUNT[RS]	RECEIPT[RS]	BALANCE[RS]
Catering Bill	1	C/315083	Feb. 2014	3,940.00	0	3,940.00
			Sub Total	3,940.00	0	3,940.00
			GRASS TOTAL	3,940.00	0	3,940.00
Total Amount Payable (Rs)						3,940.00

From the records of Accounts Section, it is seen that this office has already made the payment of last bill of Rs. 5,224/- on 28/2/2014 through NEFT.

SD (GSPL) and ED(CA)-GSPC has given the lunch/dinner to Senior Officers of Govt. of India and officers of Govt. of Gujarat on 01/02/14, 10/02/14 and 16/2/14 respectively.

If approved, we may make the payment of Rs. 3,940/- [Rupees three thousand nine hundred forty only] to M/s. India International Centre, New Delhi through NEFT.

Submitted for information and orders please.

ADMN. & PRO. OFFICER

SO(F&CA)

SO(F&CA)

ED(CA)

- Payment against food-meeting expenses organized by the competent authority on 01/02/14, 10/02/14 and 16/02/14 respectively.
- Bill submitted by IIC for the month of February, 2014 has been verified and found to be correct.
- We have already made the payment of Rs 5224/- through NEFT for the month of January, 2014 on account of which we have received the receipt no. H-201227 on 21/3/14 from IIC, which is appended at C/37 for information.

(12)

N/24

Ref: GSPC Delhi/SD/Food Meeting-2014
21st April 2014

Subject: Payment to IIC for Food Meeting expenses for March 2014

Sir,

India International Centre (IIC), 40, Max Mueller Marg, New Delhi – 110 003 has sent us the statement of account of Member, Dr. Mrs. Prasanna Vijay Kumar, from 1st to 31st March 2014 page C/38-47.

The details of statement of account for March 2014 may be seen in the table below:

Sr. No.	Bill Type	Bill No.	Date	Amount in (Rs.)
1	Annual Subscription for FY 2014-15	M/034532	6/3/14	5,056.00
2	Food and beverages	732958-59	9/3/14	3,647.00
3	Food and beverages	734961	22/3/14	1,472.00
4	Food and beverages	736235-36, 736242	30/3/14	3,988.00
Total amount payable in (Rs.)				14,163.00

Annual subscription for FY 2014-15 has been charged @ Rs. 5,056/-. SD (CA), GSPL/ED (CA), GSPC hosted lunch/dinner for senior officials of Government of India and Government of Gujarat on 9th, 22nd and 30th March 2014, respectively for which Rs. 9,107/- has been charged.

Finance may verify all the bills and if found correct, upon approval of SD (CA), GSPL/ED (CA), GSPC, release a total payment by NEFT for an amount of Rs. 14,163/- in favour India International Centre, before due date i.e. 30th April 2014.

Submitted for approval.

Ramkrishna
21/4/14
Officer (Admin)

SO (F & CA)

SO (F & CA)

SD (CA), GSPL/ED (CA), GSPC

Payment towards annual subscription of IIC membership for the FY 2014-15 and food meetings organized by the competent authority on 09/03/14, 22/03/14 and 30/03/2014.

(13) M8

Ref: GSPC/DO/Admn/June-July,13.

Date: 23th August, 2013

Subject: Food and Meeting expenses.

Please see the Statement of Account, Membership No. AT-401, dt. 3/8/2013 [Current bills is due before 31/8/2013] submitted by "India International Centre, 40-Max Mueller Marg, New Delhi - 110003 Phone No.-81 11 24619431 Fax No. 91 11 24627751."

Detail of Statement of Account for the month of June-July, 2013.

Billing cycle from 1/7/2013 to 31/07/2013.

BILL TYPE	S.NO	BILL NO.	DATE	AMOUNT[RS]	RECEIPT[RS]	BALANCE[RS]
Catering Bill	1	C/294015	June-2013	4,774.00	0	4,774.00
	2	C/296474	July- 2013	15,753.00	0	15,753.00
			Sub Total	20,527.00	0	20,527.00
Surcharge	3	S/108374 - 2% Surcharge on 4774 to a min. of 1 Rs.		95.00	0	95.00
			Sub Total	95.00	0	95.00
			Gross Total	20,622.00	0	20,622.00
Total Amount Payable (Rs)						20,622.00

SD(GSPL) and ED(CA)-GSPC has given the dinner and lunch to Senior Officers of Govt. of India and officers of Govt. of Gujarat on 07/07/13 and 14/07/13 respectively.

If approved, we may make the payment of Rs. 20,622.00/- [Rupees twenty thousand six hundred twenty two only] to M/s. India International Centre, New Delhi through NEFT.

Submitted for information and orders please.

ADMN.&PRO. OFFICER

- SO(F&CA) ① Expenditure incurred on food-meeting head organized for official purpose.
- ED(CA) ② As the rates are quite competitive at IIC, if compared to other star hotels etc.
- ③ The expenditure incurred during the month of

June 13: Rs. 4,774

July 13: Rs. 15,753

Since the bills received by ED(CA)/SD, GSPC on 8 Aug'13. Accordingly, the bills paid on 8 Aug'13. The 2% surcharge on June 2013 bill charged since the payment was due to be paid by 31/7/13.

Copy of H/w
Affected
as C/9

(14)

M/13 13

Ref: GSPC/DO/Admn/Oct.-13.

Date: 12th Nov.2013

Subject: Food and Meeting expenses.

Please see the Statement of Account, Membership No. AT-401, dt. 04/10/2013 [Current bills is due before 30/10/2013] submitted by "India International Centre, 40-Max Mueller Marg, New Delhi - 110003 Phone No. 91-11-24619431, Fax No. 91 11 24627751."

Detail of Statement of Account for the month of October, 2013.

Billing cycle from 1/10/2013 to 31/10/2013.

BILL TYPE	S.NO	BILL NO.	DATE	AMOUNT[RS]	RECEIPT[RS]	BALANCE[RS]
Catering Bill	1	C/304285	Oct.-2013	16,841.00	0	16,841.00
			Sub Total	16,841.00	0	16,841.00
			Gross Total	16,841.00	0	16,841.00
Total Amount Payable (Rs)						16.841.00

From the records of Accounts Section, it is seen that this office has already made the payment of last bill of Rs. 13,833/- on 17.10.2013 through NEFT.

SD(GSPL) and ED(CA)-GSPC has given the lunch/dinner to Senior Officers of Govt. of India and officers of Govt. of Gujarat on 03/10/2013, 12/10/2013, 15/10/2013, 22/10/2013, and 27/10/2013 respectively.

If approved, we may make the payment of Rs. 16,841.00 [Rupees sixteen thousand eight hundred forty one only] to M/s. India International Centre, New Delhi through NEFT.

Submitted for information and orders please.

ADMN. & PRO. OFFICER

- All bills are duly signed by the Competent authority and found correct.
- we may make the payment of Rs 16,841 for the month of October, 2013 as per prevalent practice.

SO(F&CA)

[Handwritten signature]
13/11/13

SO(F&CA)

ED(CA)

- ① Food-Meeting expenditure incurred for official purpose by competent authority (M?).
- ② The rates of IIC are very reasonable.
- ③ The undersigned has processed SAP

Modalities, the document number are as follows:

a. PR # : 1400006038

b. PO # : 8300009102

Cont 11/14

(15) MH

Ref: GSPC/DO/Admn/September-2013.

Date: 14th October, 2013

Subject: Food and Meeting expenses.

Please see the Statement of Account, Membership No. AT-401, dt. 04/10/2013 [Current bills is due before 31/10/2013] submitted by "India International Centre, 40-Max Mueller Marg, New Delhi - 110003 Phone No. 81 11 24619431 Fax No. 91 11 24627751."

Detail of Statement of Account for the month of September, 2013.

Billing cycle from 1/9/2013 to 31/09/2013.

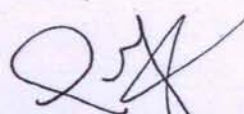
BILL TYPE	S.NO	BILL NO.	DATE	AMOUNT[RS]	RECEIPT[RS]	BALANCE[RS]
Catering Bill	1	C/299037	Aug-2013	13,833.00	0	13,833.00
	2	C/301619	Sep.2013	4,302.00	0	4,302.00
			Sub Total	18,135.00	0	18,135.00
Surcharge	3	B/110366 2% Surcharge	30/9/2013	277.00	0	277.00
			Sub Total	277.00	0	277.00
			Gross Total	18,412.00	0	18,412.00
Total Amount Payable (Rs)						18,412.00

From the above bills it is seen that M/s. IIC has mentioned the detail of Bill for the Month of August 2013 for Rs. 13833/- and Surcharge of Rs. 277/- on non-payment amount of Rs.13,833/-. From the records of Accounts Section it is seen that this office has already made the payment of Rs. 13,833/- on 30.9.2013 through NEFT. Therefore, now office has to make of payment of balance amount of Rs. 4302/- [Rs.18,412- 13833 & 277 = 4302.00] to INDIAN INTERNATIONAL CENTRE, NEW DELHI against their invoice dt. 04/10/2013.

SD(GSPL) and ED(CA)-GSPC has given the lunch/dinner to Senior Officers of Govt. of India and officers of Govt. of Gujarat on 04/09/2013, 08/09/2013 and 14/09/2013 respectively. *on 20/9 & 25/9 Bill also.*

'A' If approved, we may make the payment of Rs. 4302.00/- [Rupees four thousand three hundred two only] to M/s. India International Centre, New Delhi through NEFT.

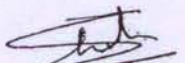
Submitted for information and orders please.


ADMN.&PRO. OFFICER

SO(F&CA)

SO(F&CA) Cost on Next Page-

All bills are duly signed by the competent authority. we may make the payment as proposed at 'A' above for the month of September as per prevalent ED(CA) Practice.


15/10/13

cost Nil.

(16)

N/15

Ref: GSPC/DO/Admn/Dec-13

12.12.2013

Please see the statement of Account, Membership No. AT-401, dt. 5/12/2013 (Current bills due before: 31/12/2013) submitted by "India International Centre, 40-Max Mueller Marg, New Delhi - 110003- Phone No. 91-11-24619431, Fax NO. 91-11-24627751."

Detail of Statement of Account for the month of November-2013.

Billing cycle from 1/11/2013 to 30/11/2013.

BILL TYPE	S.NO.	BILL NO.	DATE	AMOUNT[RS]	RECEIPT[RS]	BALANCE[RS]
Catering Bill	1	C/304285	Oct. 2013	16,841.00	0	16,841.00
	2	C/306965	Nov. 2013	17,497.00	0	17,497.00
			Sub.Total	34,338.00	0	34,338.00
Surcharge	3	S/112391 <i>B.B.</i>	30/11/2013	337.00	0	337.00
		2% Surcharge on 16841/- to a min. of 1 Rs.				
			Sub Total:	337.00	0	337.00
	GROSS TOTAL:				34,675.00	0

920 x 2

From the records of Accounts Section, it is seen that this office has already made the payment of last bill of Rs. 16,841.00 on 29/11/2013 through NEFT.

SD[GSPC] and ED(CA) ^{as per} has given the lunch and dinner to Senior Officers of Govt. of India and officers of Govt. of Gujarat on 11/11/2013, 17/11/2013, 18/11/2013 and 22/11/2013 respectively.

If approved, we may make the payment of Rs. 34,675/- [Rupees thirty four thousand six hundred seventy five only] to M/s. India International Centre, New Delhi through NEFT.

Submitted for information and orders please.

[Signature]
ADMN & PRO. OFFICER

File received on 16/12/13

SO(F&CA)

SO(F&CA)

- Expenditure for food on various meetings, arranged by competent authority in the month of November, 2013.
- This office has already made the payment of Rs 16,841 for the month of October 2013 on 29/11/2013 through NEFT. However, an amount of Rs 337 @ 2% Surcharge had been charged in the current bill on account of ~~last~~ ^{past} payment of ~~last~~ ^{past} bill.
- All bills are duly signed and found correct.
- ... payment of Rs 17,497 for the month of ...

17

N/2/3

19th June, 2014

Due to renovation of GSPC Guest House, New Delhi, office has stopped to provide accommodation to the officers of GSPC Group who come to Delhi for their official meeting. It decided by the competent authority to provide hotel accommodation nearby Hauz Khas area to the officers who come to Delhi for official duty.

According office has collected rates of accommodation through e-mail from the following three different Hotels nearby our GSPC Guest House or Office:

S.No.	Name of Hotel, Address & Contact No.	Rate of single occupancy	Rate of Double occupancy	Remarks
[1]	[2]	[3]	[4]	[5]
1	Iris Park Hotel, New Delhi	Rs.4000/- per day	Rs.4500/- per day	L-2 ✓
2	The Connaught, 37, Shaheed Bhagat Singh Mar, New Delhi	Rs.6000/- per day	Rs. 7000/- per day	L-3 ✓
3	Karon Hotel, 61- Ringh Road, Lajpat nagar -3, New Delhi -10024	Discounted rate Rs.3000/- per day	Discounted rate Rs.3000/- per day	L-1 ✓

C/S
C/S
C/S

From the above comparative statement, it is seen that the rates given by Karon Hotel is lowest than other two parties.

Therefore, if approved, we may provide accommodation to our guest who comes to Delhi for official duty or meeting during the period of renovation of GSPC Guest House in to Karon Hotel, Lajpat Nagar-3, New Delhi which is very nearest from GSPC Guest House and GSPC Office.

Submitted for information and orders pl.

ADMN & PRO. OFFICER

Jr. Secretary to SD-GSPL and EDCA)-GSPC

SD-GSPL & EDCA)-GSPC

Inward No. 1681
2-0 JUN 2014
5:45 PM
GSPC Delhi
Made @

24 June

Original Note in
Accom. & Tpt. Gen.
file.
23/6/14

Accordingly, the committee has ordered for the supply of the following items:

S. No.	Particulars	Quantity	Rate / unit in Rs.	Total in Rs.	Tax in Rs.		Total Amt inc of Taxes in Rs.
1	Cutlery Set Briefcase	75	3,300.00	247,500.00	12.50%	30,937.50	278,437.50
2	Lamp Spencers - Big	135	2,350.00	317,250.00		39,656.25	356,906.25
3	Lamp Spencers - Medium	120	1,200.00	144,000.00		18,000.00	162,000.00
4	Bed Sheets	125	800.00	100,000.00	5%	5,000.00	105,000.00
5	Tiffin Boxes {Polo}	100	600.00	60,000.00		3,000.00	63,000.00
		555					965,343.75

During the last two years - 2011 & 2012, the number of quantities procured was approx 523, whereas in the current year - 2013, the same has been amplified to approx 555 with a lower cost payout to cover / distribute deepawali memento to maximum persons as far as possible from various ministries, institutions, and most beneficial organizations as one or other our major office staff keep getting rotated, they will be facilitating the companies assignments.

Submitted for the accord of in principle approval.

[Signature]
21/10/13
O (A & P)

[Signature]
21/10/13
SO (F & CA)

[Signature]
21/10/13
SO (F & CA)

SD, GSPL, ED (CA), GSPC Please

[Signature]

in view of the above, to proceed as

[Signature]
21/10/13

Committee release.

VISHAL TAXI SERVICE

(Complete Travel Solutions Round The Clock)

19

No. : DL-2/ST/R- 18/RAC/VTS/358/06 No. : NA	OUTER RING ROAD, OPP. POLICE COLONY, NEAR SARVO PRIYA VIHAR	Ph. : 9810277276 , 9953986343
---	--	-------------------------------

E-mail : vishaltaxiservices@gmail.com		Website : www.vtts.in	
Client Name : GUJARAT STATE PETROLEUM CORPORATION		No :	6686
Address : AUGAST KRANTI BHAWAN, BHIKAJI CAMA PLACE		Date :	07-OCT-14
Guest :	MR. NALIN SHRIVASTAV	Desg :	NA
		Booked by: NA	

Date	Car No	Particulars	Tariff	Amount
02-OCT-14 TO 06-OCT-14 16694	INNOVA 5628	Actual Running (1736KM & 182.5 Hrs) PARKING CHARGE 4 NIGHT CHARGE TOTAL RUNNING 1736 KM	794.00 200.00 14.00	794.00 800.00 24,304.00

TOTAL DUTY SLIP ENCLOSED : 1

Bill Amount :	25,898.0
Service Tax (@ 4.94)	1,279.3
Net Payable :	27,177.0

Rupees Twenty-Seven Thousand One Hundred Seventy-Seven Only /-

Term & Conditions

- 1) We are not responsible for the loss of signed Duty Slip, Please Check.
- 2) Mileage & Time is charged from garage to garage.
- 3) All Disputes are subject to Delhi Jurisdictions.

For VISHAL TAXI SERVICE



Authorized Signatory

20

Shal Taxi Service

Outer Ring Road, Opp. Police Colony, Hauz Khas,
(Near Sarvo Priya Vihar) New Delhi - 110017

Car No. INOVA - 5628
Closing Meter 27187
Starting Meter 25451

Name
Address Sh. Maya Shekhawat

Order by Maya Chund P.
Mohankumar

Further Instructions
Mileage & Time from Garage to Garage
From to 200000 Aspc

(O) : 26528558
(M) : 26560043
: 9810277276
: 9871396292

Dated 2-10-14

Driver's Name Sandeep
Closing Time 4:30 Am - 6/10/14
Starting Time 2:00 PM
Total Time Hours

[Signature]
Signature

40 K.M. Extra Full day Charge

77276, 9953986343
6686
07-OCT-14
Amount
794.00
800.00
24,304.00

(21) NY/190

7th February, 2014
March

Financial year: 2013-2014.
Till date expenditure on Floweriest: Rs. 1,63,800.00
Amount of current Bills: Rs. 13,500.00

Following bills are received from two parties for the supply of Artificial arrangements and Glass Vase charges of flowers:

S. No.	Name of party along with address	Detail of arrangement	Bill No. & Date	Amount of the bill. Rs.
[1]	[2]	[3]	[4]	[5]
1	M/S. FLORAL GARDEN C-7, CENTRAL MARKET LAJPAT NAGAR -II NEW DELHI - 110024 PH.NO. 011-41009497 M.NO. 99119 99927	1-ARTIFICIAL FLOWER ARRANGEMENTS @ Rs.3600/- EACH.	3060, dt. 10/1/2014	RS.3,600.00
2	M/S. FERNS 'N' PETALS PVT. LTD., 11-KARAN PALACE, NEW FRIENDS COLONY, NEW DELHI - 110065 TEL NO. 26842253 / 9711304356	1 - Artificial flowers arrangement @ Rs. 2000/- each.	196/9752 dt. 07/02/2014	RS. 2000.00
		1 - Artificial flowers arrangement @ Rs. 2800/- each.	227/11303, dt. 18/02/2014	RS. 2800.00
		1 - Artificial flowers arrangement @ Rs. 2300/- each.	228/11364, dt. 20/02/2014	RS. 2300.00
		1 - Artificial flowers arrangement @ Rs. 2800/- each.	231/11534, dt. 24/02/2014	RS. 2800.00
			TOTAL:	RS.13,500.00

9254
+
258

9260
+
256
+
259


[RUPEES THIRTEEN THOUAND FIVE HUNDRED ONLY]

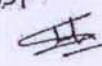
Above all the arrangements were distributed to the VIPs & Sr. Officials by the concerned officers.

If approved, we may make the payment of Rs. 13,500/- (Rupees thirteen thousand five hundred only) by crossed cheques to the following parties:

1. M/s. Ferns "N" Petals Pvt. Ltd., New Delhi - Rs. 3,600/- for the supply of flowers Arrangement & Glass Vase.
2. M/s. FLORALS GARDEN, NEW DELHI -24. - Rs. 9,900/- for the supply of Flowers Arrangements.

Submitted for orders please.


ADMN. & PRO. OFFICER

File received
on 10/03/14
SO [F&C] 

SO [F&C]

SD-GSPL & ED(CA)-GSPC-please.

22

N/31

12th October, 2012

Submitted:

Following bills received from M/s. FERNS 'N' PETALS PVT. LTD., 11-KARAN PALACE NEW FRIENDS COLONY, NEW DELHI - 110065 for the supply of artificial flower arrangements/bunch in the month of SEPT.-2012:

S. No.	Bill No. & Date	Detail of item purchased	Amount [Rs.]
1	Invoice No. 102/5087, dt. 10/9/12	2 No. of Artificial flowers arrangement of Bunch	1500
2	Invoice No.:105/5233, dt. 10/9/12	1 No. of Artificial flowers arrangement of Bunch	1000
3	Invoice No:106/5293, dt. 16/9/12	1 No. CVDY 3 1416, dt. 16/9/12	1600
4	Invoice No. 106/5281, dt. 17/9/12	1 No. of Artificial Flowers arrangement	1500
5	Invoice No.106/5294, dt. 18/9/12	1 No. of Artificial flowers arrangement 0	1600
6	Invoice No. 106/5295, dt. 21/9/12	1 No. of Artificial flowers arrangement	1400
7	Invoice No. 108/5367, dt. 19/9/2012	10 No. of packing charges	3000
TOTAL:			Rs.11,600

14
7
15

The above all artificial arrangements shown at S. No. 1 to 6 have been presented by the ¹⁷⁰ ~~1000~~ to the VIP and Sr. Officer of Govt. of India personally.

If approved, we may make the payment of Rs. 11,600/- (Rupees eleven thousand six hundred only) by crossed cheque to M/s. Ferns 'N' Petals Pvt. Ltd., New Delhi against above Invoices.

Submitted for orders please.

ADMN. & PRO. OFFICER

As proposed:
SO (F&C) ① Bouquets/Artificial Arrangements procured on the occasion of b'day's of Sr. Officials, and for official meetings.
ED (CA)

- ② Bills are duly signed and found correct.
- ③ Post approval; the undersigned will process SAP modalities.
- ④ If approved; we may release the

16/3/2012

Sub: - Bouquets Procured

Submitted:

Following bills received from M/s. FLORALS TOUCHE (I) PVT. LTD, 33- Aurobindo Place Market, Hauz Khas, New Delhi - 110016:

S.No.	Name of Florist vendor, address.	Detail of purchase	Bill No. & Date	Amount	Remarks
[1]	[2]	[3]	[4]	[5]	[6]
1	M/s. Florals Touche (i) Pvt. Ltd., 33, Aurobindo Place Market, Hauz Khas, New Delhi - 110015 Tel No. 26857888/26861543.	VVIP Arrangements of Artificial flowers ordered by ED(CA)	219/10901, dt. 8/2/2012	Rs. 1600.00	To present VIPs and Sr. Officers
2	--Do--	Packing charges for the above arrangements	281/14023, dt. 19/2/2012	Rs. 500.00	
3	--Do--	Two - VIP arrangements of flowers	281/14026, dt. 14/2/2012	Rs. 2200.00	
4	--Do--	Arrangements of Artificial flowers ordered by ED(CA)	227/11347, dt. 16/2/2012	Rs. 1600.00	
5	--Do--	Two - arrangements of flowers ordered by ED(CA)	232/11569, dt. 20/1/2012	Rs. 3000.00	
6	--Do--	Packing charges for the above arrangements	238/11876, dt. 28/2/2012	Rs. 200.00	
Total:				Rs. 9100.00	

The above all three flowers arrangements have been presented by the ED(CA) to the VIP and Sr. Officer at Gandhinagar and New Delhi personally.

.....2.

Kand
04/17/13.

6

Ref: GSPC/ED (CA)/Fin/Jan/2012 -7

Dated: 03/01/2012

Sub: Payment for the purchase of VVIP arrangement & Bouquets - December '2011

We are in receipt of an invoice from approved vendor Florals Touche (I) Pvt. Ltd. towards the purchase of VVIP arrangements & bouquets, the details are mentioned below:

Dates	Amount (Rs.)	Text
02/12/2011	8,000	4 Artificial Plants purchased to be sited in Guest House.

The amount spent on the procurement of four artificial plants to maintain the Guest House as the Guest House occupancy rate has been increased from minimal occupancy rate to 80-85% occupancy rate. And to maintain the Guest House in a presentable manner. B.Kumar 03/01/2012.

In total, the amount payable amounting Rs. 8,000/-. (The bill may be seen at Pg -1)

Submitted for your kind approval.

Sheela
EA to ED (CA)

SO (Fin & CA)
B.Kumar
03/01/2012.

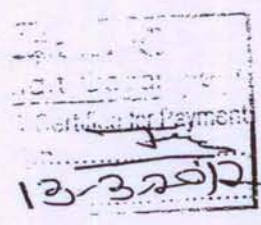
ED (CA) please.

Sheela
03/1/12

Post approval, we may release the payment through cheque amounting Rs. 8,000/- through crossed cheque #: 500354 in F/O of M/s. Florals Touche (I) Pvt. Ltd dated 03rd Jan 2012.

ED (CA) please.

Sheela
03/1/12



P.S! - PR# 140000 2452
 PO# 830000 4643
 SES# 10000 30888
 SES R.# 50000 30616
 MIRO# 510562 3893

N/35

(25)

12TH December, 2012

Submitted:

Following bills received from M/s. FERNS 'N' PETALS PVT. LTD., 11-KARAN PALACE, NEW FRIENDS COLONY, NEW DELHI New Delhi - 110065 for the supply of Bouquets, Artificial flower arrangements in the month of November - 2012:

168

S.No.	Detail of Item	Bill No. & Date	Amount [Rs.]
1	3 - VIP Bouquets	151/7502, dt. 14/11/2012	4500.00
2	1 - Bouquet	157/7803, dt. 24/11/2012	1500.00
3	1 - Artificial arrangement	160/7951, dt. 27/11/2012	1300.00
4	1 - Artificial arrangement	160/7972, dt. 28/11/2012.	1500.00
TOTAL:			8800.00

163

162

161

160

The above all artificial arrangements/bunch shown at S. No. 1, 2, 3, & 4 have been presented to VIP, Sr. Officials of Govt. of India by the concerned officer.

If approved, we may make the payment of Rs. 8800/- (Rupees eight thousand eight hundred only) by crossed cheque to M/s. Ferns 'N' Petals Pvt. Ltd., New Delhi against above bills.

Submitted for orders please.

CGSPC
 Pre Aud. Department
 Received Dt. 11/11/12
 Audited & Certified for Payment
 Inspected by *Alcira*
 ADMN & PRO. OFFICER
 Auth. Sign. *[Signature]*
 Date *31/11/12*

[Signature]

As proposed;

SO(F&CA) 1) All the bouquets/artificial arrangements produced on occasion of birthdays, official meetings by competent authority for presenting to Sr. Officials of CGO, ED(CA) VIPs.

2) Purchases made from same vendor due to its competitive rates. All bills are duly signed.

3) If approved; we may release the payment through NEFT amounting Rs 8,800/-.

Submitted for kind approval

CGSPC
 Inward No. 372 Delhi
 Mode

Billed on 14/11/12
 SO(F&CA)

ED(CA) Please

[Signature]

Sub: Payment for the purchase of VVIP arrangement & Bouquets – December 2011 (Jan 2012):

We are in receipt of an invoice from approved vendor **Florals Touche (I) Pvt. Ltd.** towards the purchase of VVIP arrangements & bouquets, the details are mentioned below:

Florals Touche (I) Pvt. Ltd.		
Dates	Amount (Rs.)	Text
11/12/2011	1800/-	2 Artificial Arrangements
11/12/2011	600/-	4 Packet
17/12/2011	1,200/-	1 Artificial Arrangement
25/12/2011	2,400/-	3 VIP Bouquets
01/01/2012	2,000/-	2 Artificial Arrangements
	8,000/-	

The amount spent on the procurement of VVIP bouquets to present to our Government/Sr. Officials. The bills may be seen at Page - 52/c.

Submitted for your kind approval.

KA To ED(CA) *91/12*

B. Kumar
09/01/2012
SO (Fin & CA)

ED (CA) please.

[Signature]
09/01

If approved, we may release the payment through cheque in favour of M/s. Florals Touche (I) Pvt. Ltd. dated 09/01/2011, cheque number issued: 389681 amounting Rs. /-.

ED(CA)

[Signature]
09/01



(27)

M11

09/3/2012

Submitted:

Following bills received from M/s. FLORALS TOUCHE (I) PVT. LTD, 33- Aurobindo Place Market, Hauz Khas, New Delhi – 110016:

S. No.	Name of Florist vendor, address.	Detail of purchase	Bill No. & Date	Amount	Remarks
[1]	[2]	[3]	[4]	[5]	[6]
1	M/s. Florals Touche (i) Pvt. Ltd., 33, Aurobindo Place Market, Hauz Khas, New Delhi – 110015 Tel No. 26857888/26861543.	Packing charges of 5 items.	240/11975, dt.2/3/12	Rs. 1250.00	To present VIPs and Sr. Officers
2	--Do--	Two arrangements of artificial flowers	240/11980. Dt. 2/3/12	Rs. 2000.00	
3	--Do--	Packing charges	246/12292, dt. 13/3/12	Rs. 0300.00	
4	--Do--	One Arrangements of Artificial flowers and packing charges.	245/12232, dt. 11/3/12	Rs.1500.00	
5	--Do--	Bunch of flowers.	250/12460, dt. 20/3/12	Rs.1500-00	
Total:				Rs. 6550.00	

The above all three flowers arrangements have been presented by the ED(CA) to the VIP and Sr. Officer at Gandhinagar and New Delhi personally.

If approved, we may make the payment of Rs. 6550/- (Rupees six thousand five hundred fifty only) by crossed cheque to M/s. Florals Touche (I) Pvt. Ltd., New Delhi against above bills.

Submitted for orders please.

SO[F&C]

ED(CA)

Inward No 30
GSPC
Delhi
Mode

ADMN. & PRO. OFFICER

1- ARRANGEMENT AND PACKING CH.	12/554, DT. 15/4/12	1200
2 - ARRANGEMENT C-1000	13/616, DT.17/4/12	2000
1-ART. P.BUNCH	17/808 DT.21/4/12	1500
PACKING CHARGES	22/1062, DT.28/4/12	600
TOTAL		9300

The above all three flowers arrangements have been presented by the ED(CA) to the VIP and Sr. Officer in at Gandhinagar and New Delhi personally.

If approved, we may make the payment of Rs. 9300/- (Rupees nine thousand three hundred only) by crossed cheque to M/s. Florals Touche (I) Pvt. Ltd., New Delhi against above bills.

Submitted for orders please.



ADMN. & PRO. OFFICER

SO(F&CA) ① Bouquets purchased for official purpose Apr 12
 ② Bills:- Cross Verified by signatures and purpose of providing.

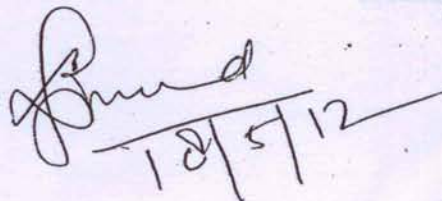
TECHNICAL CONSULTANT

- ③ ASPC, DO has purchased bouquets from this vendor earlier as well i.e since last one year, providing at reasonable rates.
- ④ If approved; we may release the payment through crossed cheque.
- ⑤ AIN bouquets ordered post instructions of ED(CA).

Submitted for approval.

B. Kumar
11/5/12
SO(F&CA)

Technical Consultant A2.



18/5/12

Florals Touche
(I) Pvt. Ltd.

Dates	Amount (Rs.)	Text
25-Oct-11	10,000	5 Bunches WVIP (Deepawali)
28-Oct-11	4,000	2 WVIP Artificial Arrangement (Deepawali)
24-Oct-11	8,250	Labour Charges for packing of Diwali Gifts (550 packets * Rs. 15 per packet)
	22,250	

With reference to the order dated 20th October, 2011 regarding the purchase of Deepawali Gifts - 2011 for Distribution as per GSPC's Approved Corporate Business Development Policy, the labour charges incurred for packing of the Deepawali gifts amounting Rs. 8,250. The undersigned has further negotiated with the vendor to lessen down the labour charges, accordingly the vendor reduced the price from Rs. 20 per packet to Rs. 15 per packet, and consequently the total payable amount reduced by Rs. 2,750. The amount spent on the procurement of VIPP bouquets and artificial arrangements to present to our Government/Sr. Officials on the occasion of Deepawali.

Submitted for your kind approval.

GSPC
Pre Audit Department
Verified & Certified for Payment
Auth. Sign. _____
Date 13-3-2012

B. Prasad
08/12/2011
SAO (F & A)

ED (CA) please.

[Signature]
08/12

Post Approval, the cheque is placed for signatories:

Cheque #: 382088 dated 08/12/2011. (in favour of 4/5 Ferns 'n' Petals Pvt.)

[Signature]
08/12/2011
SE (L & C)

ED (CA) please.

[Signature]
08/12

Cheque No.: 382087 dt 8/12/11 is cancelled due to change in the vendor's name. for kind information please.

[Signature]
8/12/11